

THE VILLAGE OF WOODVILLE

530 Lime Street
P.O. Box 156
Woodville, Ohio 43469
P: 419.849.3031 | F: 419.849.3045
www.villageofwoodville.com

Zoning Permit Application

No person, firm or corporation shall locate, erect, construct, reconstruct, enlarge or structurally alter any building, accessory building, utility building or structure within the Village or change the use of the building or land without having first obtained a zoning permit.

If the zoning permit is issued for the purpose of constructing a new building, or structure and such construction is not begun within a six-month period, then the zoning permit shall be null and void. The permit may be valid for six months after the date of issuance or until completion of the project within one year after such date. The Village does not enforce private restrictive covenants (deed restrictions). They are private matters and do not supersede or supplement any of these regulations.

Type of Application (Check all that apply)

☐ Deck ☐ Pool ☐ Fence
☐ Shed ☐ Accessory Building
☐ Permanent Sign ☐ Temporary Sign
☐ Single Family Dwelling
☐ Multi-Family Dwelling
☐ Residential Construction/Addition
☐ Commercial Construction/Addition
☐ Alternative Energy
☐ Wind ☐ Solar
☐ Other _____

Estimated Cost/Value \$ _____

Building Size

Width Front _____ ft. _____ in.
Width Rear _____ ft. _____ in.
Depth _____ ft. _____ in.
Area _____ sq.ft.

Contractor Information (if applicable)

Name: _____
Address: _____
Phone: _____
Email: _____

Property Information

Property Owner _____

Address _____

Phone _____

Email _____

Parcel Number _____ Zoning District _____

Proposed Fence Information (fencing within any easement is the sole responsibility of the property owner).

Type of Fence: (please check one)

Open Ornamental: _____ Rail or Split Rail _____ Picket

Privacy: _____ Stockade _____ Chain Link

Fence Material: _____ Wood _____ Vinyl

Linear feet of fence: _____ feet

Height of fence: _____ feet

Proposed Sign Information (site location and detailed drawing required).

Type of Sign: (please check one)

☐ Permanent ☐ Temporary
☐ Low Profile ☐ Pole
☐ Sign - Illumination ☐ Internal ☐ External
☐ Neon ☐ Neon
☐ LED ☐ Digital
☐ Message Boards

Sign Dimension: Height: _____ ft. Width: _____ ft.

Length: _____ ft.

Height above grade: _____ ft.

Total Square footage: _____ ft.

Proposed Pool Information (site location and detailed drawing required including fence location).

Type of Pool: (please check one)

☐ Above-ground ☐ In-ground

Permit Process Information:

- The zoning permit application fee is due at the time of submittal. Fees may vary; a copy of the fee schedule is attached. Cash or checks only. Please make checks payable to the "Village of Woodville".
- Applicant should expect the permit to be issued within 10 business days. The permit may be valid for six months after the date of issuance or until completion of the project within one year after such date.
- You will be notified when the zoning permit is issued and ready to be picked up.
- Issuance of the zoning permit does not relieve the owner from the need to obtain any or all other required development permits for building, subdivision, flood hazard, sanitation, driveways and the like.

Signature of Applicant_____
Date of Application**VILLAGE OF WOODVILLE USE ONLY**

DATE RECEIVED: _____

PERMIT FEE: \$ _____

RECEIPT NO.: _____

APPROVED _____

DENIED _____

PERMIT NO. _____

Signature - Zoning Inspector/Village Administrator

DATE _____

This Permit conveys no right to occupy any street, alley or sidewalk, or any part thereof, either temporary or permanently.

This permit may be valid for six months after the date of issuance or until completion of the project within one year after such date.

This permit is granted on the express condition that the said construction shall in all respects conform to the Ordinances of the Village of Woodville, and all Laws of the State of Ohio, regulation the construction of buildings. This permit may be revoked at any time upon the violation of any provision of said laws.

Conditions of Approved Permit (check all that apply)

____ Property owner is responsible for location of property lines.

____ Fence may be installed on property line; maintenance is responsibility of property owner.

____ Fence - must allow access to Village to read meters, electric & water where applicable. If locked, must provide Village with key or code.

____ Fence/Shed - if it is installed on rear property line, the Village may remove to access utilities if necessary at owner's expense.

____ Shed - must be a minimum of 3 feet on side lot line and 6 feet on rear lot line.

____ Pool - must be located 8 feet from property line and have a removable or locking ladder.

ZONING VARIANCE

DATE _____

____ APPROVED

____ NOT APPROVED

____ APPROVED WITH CONDITIONS

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The Village of Woodville needs to see your site plan. Additional information may be added and needed depending on the individual character of the property and the use proposed. Use the space provided below for your drawing, being specific to streets, sidewalk and easement/right-of-way placement if applicable.